



College of Commercial Arbitrators®

22ND ANNUAL MEETING

REUNITED IN THE DESERT:

*BETTER ARBITRATORS,
BETTER ARBITRATIONS,
BETTER PROCESS*



OCTOBER 13-15, 2022

**THE WESTIN KIERLAND RESORT & SPA
SCOTTSDALE, ARIZONA**

THURSDAY, OCTOBER 13TH

7:30 a.m. – 5:30 p.m.

Registration Desk Open at The Westin Kierland Resort

Check in for the Annual Meeting to receive your badge and meeting materials. Confirm your vaccination status or negative test. Review and update your CCA website profile.

8:00 a.m. – 9:00 a.m.

Breakfast for Board Meeting Attendees

9:00 a.m. – 12:00 Noon

Meeting of CCA Board of Directors

President *Mark Heley* and President-Elect *Neal Eiseman* will preside over the CCA's first in-person Board Meeting since 2019. The Board and Officers will report on recent developments, address future plans for the CCA, discuss strategic planning initiatives, introduce the incoming Directors, and announce the new members of the Executive Committee, Standing Committee Chairs and Co-Chairs. All Fellows welcome and encouraged to attend. *Advance RSVP required during registration.*

12:00 Noon – 1:00 p.m.

Break – Lunch On Your Own

1:00 p.m. – 5:15 p.m.

Committee Meetings

The below time slots are reserved for CCA committee meetings. *Committee Chairs* – If your committee wishes to meet, please send an email to info@CCArbitrators.org with your preferred time slot.

1:00 p.m. – 2:15 p.m. | 2:30 p.m. – 3:45 p.m. | 4:00 p.m. – 5:15 p.m.

6:00 p.m. – 7:30 p.m.

Welcome Reception (Outdoors)

Fellows, Registered Spouses and Guests will have a great opportunity to reconnect with colleagues and friends in a relaxed, cordial atmosphere at this outdoor reception as we kick off the Annual Meeting. The outdoor location allows for views of the golf course, surrounding mountains and Arizona's famous sunsets.

7:30 p.m.

Informal “No-Host” Dinners

Kierland Commons and Scottsdale Quarter boast some of Scottsdale's finest restaurants, all within walking distance or golf cart shuttle from the Westin Kierland Resort. Restaurant recommendations are available from the resort concierge and Fellows are encouraged to reunite and form dinner groups or simply use the time to explore the area.

FRIDAY, OCTOBER 14TH

7:00 a.m. – 5:00 p.m.

Registration Desk Open

7:30 a.m. – 8:45 a.m.

Fellows' Breakfast

All Fellows and their registered Spouse/Guest are invited to breakfast.

7:30 a.m. – 8:45 a.m.

New CCA Fellows' Orientation Breakfast

All New Fellows from the classes of 2020, 2021 or 2022 are invited to attend a breakfast where CCA Officers and Committee Chairs provide information about CCA practices, operations and expectations.

9:00 a.m. – 9:15 a.m.

Welcome & President's Comments

The CCA President and President-Elect will formally open the meeting, welcome Fellows and offer preliminary comments.

9:15 a.m. – 10:45 a.m.

Plenary #1 – What's New? 2022 CCA Annual Arbitration Update

The United States Supreme Court addressed five separate cases in 2022 with arbitration-related issues. What else happened? To answer that question, join with our faculty for an interactive discussion of new case law and legislative and regulatory developments impacting domestic and international arbitration. This information allows arbitrators to better address issues that arise during the arbitration process. (CCA's Annual Survey also provides information that Fellows can use to stay current.)

Moderator: *David C. Singer*, New York, NY

Panelists: *Deborah A. Coleman*, Cleveland, OH

Alfred G. Feliu, New Rochelle, NY

Angela Foster, North Brunswick, NJ

10:45 a.m. – 11:00 a.m.

Break

10:45 a.m. – 12:00 Noon

Plenary #2 – Technology Tips, Traps and Trends for Arbitrators

In this session, we will share our favorite software, hardware and digital solutions that help make us — and, hopefully, you — more efficient and effective arbitration practitioners. Using a series of instructional videos, we will demonstrate and discuss real life technology situations common to arbitrators and arbitrations, including:

- Setting up your home office – what hardware and software are “need to have” vs. “nice to have” for videoconference proceedings and managing your arbitration practice?
- Creating a paperless (or less paper) office – what do you need?
- Our favorite Apps and how we use them to manage the ‘data deluge’
- Tips and traps when working virtually, including administering videoconference proceedings, and more.

Moderator: *Maureen Beyers*, Phoenix, AZ & New York, NY

Panelists: *David M. Brodsky*, New York, NY

Sandra A. Jeskie, San Diego, CA

Mark E. Lassiter, Phoenix, AZ

12:15 p.m. – 1:45 p.m.

Fellows' Luncheon – Special Guest Speaker Rosemary Barkett

Judge Barkett served as the first woman Justice in the Florida Supreme Court's history. On July 1, 1992, her colleagues elected her as Florida's first woman Chief Justice. Judge Barkett then served for nearly two decades as a Judge on the U.S. Court of Appeals for the Eleventh Circuit, to which she was nominated by President William J. Clinton. Since October 2013, Judge Barkett has served as a Judge on the Iran-U.S. Claims Tribunal in The Hague. Judge Barkett will share her thoughts on the importance, utility and future of international dispute resolution.

1:45 p.m. – 2:00 p.m.

Break

2:00 p.m. – 3:15 p.m. **BREAKOUT SESSIONS I, II & III**

I. Practicum on Third-Party Summons: Group Discussion of Common Issues

Led by Moderator Carol Heckman this discussion will examine 1) Ethical issues with signing summons submitted on consent of the parties without considering nonparty issues; 2) *FAA v. State Law*—how does the arbitrator determine which law applies, and why does it matter; 3) Case management techniques for the getting out in front of the third-party summons quagmire; and 4) Updates in the law regarding virtual vs. in-person proceedings – are virtual appearances “appearances” under the FAA? Scenarios will be circulated in advance so that participants can join in our discussion.

Moderator: *Carol E. Heckman*, Buffalo, NY

Panelists: *Paul J. Dubow*, Walnut Creek, CA
David Huebner, Los Angeles, CA
Harry P. Trueheart III, New York, NY

II. Cross-Examination in International Practice

International arbitration has developed a distinct approach to cross-examination based on written witness statements filed well in advance of a hearing which set out direct testimony in full. Lengthy oral direct examination and depositions are exceedingly rare in international practice. Most particularly, in distinction to domestic practice, cross-examination in the international arena tends to be much shorter in duration with cases of considerable complexity lasting no more than a few days. Redirect examination is even shorter, confined solely to matters which arose in cross. The panel will discuss and analyse this international approach, identifying both its shortcomings and advantages. A key question for the panel, and for the audience: does the absence of depositions and a shorter opportunity to cross-examine yield up a better way forward?

Panelists: *C. Mark Baker*, Houston, TX

Preeti Bhagnani, New York, NY

Klaus Reichert, London, England, UK

III. Jurisdiction to Determine Jurisdiction

Traditionally, many commentators, including the authors of the CCA Best Practices Guide, took the position that only courts have jurisdiction to determine the very existence of a contract that contains an agreement to arbitrate. More recently, the rules of numerous arbitral institutions have delegated to arbitrators the power to rule on their own jurisdiction, including any objections with respect to the “existence, validity, and scope” of the arbitration agreement. The new Restatement of U.S. Law of International Arbitration has taken the position that courts may not be ousted of jurisdiction to determine (1) the existence of a contract, (2) whether the subject matter of the contract is capable of resolution by arbitration, or (3) whether it is against public policy. The panel will encourage active audience participation in determining what the answers to these jurisdictional questions should be.

Moderator: *William H. (“Bill”) Baker*, Bronxville, NY

Panelists: *George A. Bermann*, New York, NY
Laura A. Kaster, Princeton, NJ
John M. Townsend, Washington, DC

3:15 p.m. – 3:30 p.m.

Break

3:30 p.m. – 5:00 p.m.

Plenary #3 – Ethics Practicum (1.50 hours ethics)

Back for its 12th year, this interactive program has CCA Fellows working together in small groups to consider sophisticated and difficult arbitration problems, especially those dealing with ethical issues. Materials will be submitted in advance that describe real life scenarios from actual cases experienced by Fellows. Each small group will be asked to determine a resolution of the problems presented and be prepared to explain the group’s thought process. The resolution for each problem will then be reviewed by all Fellows in a group session.

Eugene I. Farber, White Plains, NY

6:00 p.m. – 9:00 p.m.

Networking Reception & Dinner (Sponsored by Thomson Reuters)

Unwind with a social hour and southwestern-themed barbecue dinner outdoors at the Marshall’s Outpost pavilion onsite at the Westin Kierland Resort. All Fellows and their registered Spouse/Guest are welcome to attend. *Advance RSVPs required during registration.*

SATURDAY, OCTOBER 15TH

7:00 a.m. – 12:30 p.m.

Registration Desk Open

7:15 a.m. – 8:30 a.m.

Fellows’ Breakfast

All Fellows and their registered Spouse/Guest are invited to breakfast.

7:15 a.m. – 8:30 a.m.

CCA Diversity Breakfast (Sponsored by JAMS)

Jimmie L. McMillian, Senior Corporate Counsel of the Indianapolis Motor Speedway, and *Sam Laurin*, Partner at Bose, McKinney and Evans, will join CCA Fellows, spouses and invited guests for CCA’s Inaugural Diversity Breakfast. Hear about Jimmie’s journey from the South Side of Chicago, to Partner at an Am Law 100 firm, and then to the Indianapolis Motor Speedway. Sam and Jimmie will discuss Jimmie’s path and what he has learned about the importance of mentorship, the challenges facing minority lawyers, and the need to advocate for social justice issues.

8:30 a.m. – 8:45 a.m.

Break

8:45 a.m. – 10:00 a.m.

Plenary #4 – The Managerial Arbitrator: A Dialogue about Tips and Techniques to Address Cutting Edge Issues

How can arbitrators create efficiencies in presentation of evidence? Is it absolutely necessary for there to be direct and cross-examination for every witness? Isn’t there a more efficient way to accept evidence? How do arbitrators best handle deliberations with fellow arbitrators with whom we disagree (or, heaven forbid, do not like)? Do arbitrators

need to question witnesses and what is the proper role of an arbitrator inquiring of witnesses at an evidentiary hearing? Four of our busiest and most experienced Fellows share their experiences, viewpoints and pet peeves on these topics and more in a candid, free-ranging discussion.

Moderator: *Gail Andler*, Irvine, CA

Panelists: *Gary L. Benton*, Palo Alto, CA
Robert B. Davidson, New York, NY
L. Tyrone Holt, Denver, CO
Allison J. Snyder, Houston, TX

10:00 a.m. – 10:15 a.m.

Break

10:15 a.m. – 11:15 a.m.

Plenary #5 – Enhancing Mental Fitness and Acuity: Tips for Utilizing Emerging Nutrition and Personal Readiness Science to Maintain Focus

Cognitive agility, performance resilience and consistent energy are the hallmarks of successful arbitrators. When addressing the arbitration process, advocates and parties, arbitrators need to maintain mental focus and high energy levels to navigate obstacles, manage participants and find innovative solutions. For arbitrators, particularly in high stress situations, mental acuity is not simply a luxury, but a necessity. This “hands-on” session, with a real life food lab, will explain some underlying causes of brain fog, mental exhaustion and overall fatigue and identify strategies to move from exhausted to energized, overwhelmed to in control, lethargic to resilient, and from brain sluggishness to optimal mental acuity. Specifically, you will have the opportunity to learn what foods and nutritional strategies enhance brain performance, how our lifestyle habits can actually drain our energy and bring about nervous system disruption, how to utilize your nervous system oscillation, audit your physiologic energy leaks and evaluate your immune system resilience to create optimal performance throughout your day. (Registered spouses/guests are welcome to attend.)

Patti Tveit Milligan, Ph.D., Fountain Hills, AZ

11:15 a.m. – 12:15 p.m.

Plenary #6 – Glimpse into the Future: Full Service Arbitrators? Mixed Mode Arbitration Fact and Fiction

Join our panelists for an interactive discussion on various aspects of Mixed Mode dispute resolution processes. After being appointed as an arbitrator, mediator or process facilitator, can you/should you “switch hats” if doing so might better enable the parties to achieve their goals? Can you/should you consider taking procedural steps that might promote settlement? Are there any limits upon what you can/should do even with the consent of the parties? If so, how do you navigate potential ethical and practical obstacles standing in your way? Each of our panelists has spoken and written extensively on the subject. They will share their real life experiences and recommendations.

Moderator: *John A. Sherrill*, Atlanta, GA

Panelists: *Richard H. Silberberg*, New York, NY
Thomas J. Stipanowich, Malibu, CA
Edna R. Sussman, Scarsdale, NY

12:30 p.m. – 6:00 p.m.

Pick Your Pleasure - Afternoon Activities for All

Since promoting Fellowship is a priority of the College, we have planned a variety of group leisure activities for this afternoon. *Availability is limited. Register soon to reserve your spot!*

Pre-Purchase a Box Lunch-To-Go

In a hurry? Grab a quick bite before your afternoon event begins.

Cost is \$30 per person. Available for pickup beginning at 12:15 p.m. Please purchase your box lunch on the registration form.

SATURDAY, OCTOBER 15 – 1:00 p.m. – 5:30 p.m.

CCA Golf Tournament @ Kierland Golf Club

Tee times start at 1:00 p.m. at the Kierland Golf Club at the Westin Kierland Resort. Fellows, spouses and guests are welcome to play.

The fee is \$175 per golfer and includes green fees, cart and balls. Lunch is on your own. Advance registration is required on the registration form.

SATURDAY, OCTOBER 15 – 1:30 p.m. – 4:45 p.m.



Musical Instruments Museum

The Musical Instruments Museum (MIM) originated with a vision to create a museum that would be truly global. Realizing most musical museums featured historic, primarily Western classical instruments, MIM's founder Bob Ulrich (then CEO of Target Corporation) was inspired to develop a new kind of museum that would focus on the kinds of instruments played every day by people worldwide. The MIM has a collection of more than 8,000 instruments from more than 200 countries. The galleries reflect the rich diversity and history of many world cultures. Music and instruments also show us what we have in common—a thought powerfully expressed in MIM's motto: music is the language of the soul. MIM's exhibits foster an appreciation of diverse cultures and the craftsmanship and traditions of instrument makers from the past to the present. A visit to MIM is also about experiencing the sensory nature of music and how it affects our emotions. Through state-of-the-art, interactive media, guests can see the instruments, hear their sounds, and observe them being played in their original contexts.

Cost is \$40 per person and includes transportation to and from the hotel and entrance fee. Bus departs hotel at 1:30 p.m. sharp. Please make your ticket purchase on the registration form.

SATURDAY, OCTOBER 15 – 3:00 p.m. – 4:15 p.m.

Scotch Tasting Reception

This reception is designed to encourage conversation about and enjoyment of the world of Scotch. A Scotch Ambassador will be on hand to enlighten the novice or the aficionado on the many nuances of the hotel's Scotch collection, offering four to six choices of Scotch to go with a culinary selection from the hotel's antipasti boards.

Cost is \$75 per person. Limited to the first 30 registrants. Please make your ticket purchase on the registration form.

7:00 p.m. – 10:00 p.m.

Cocktail Reception & Dinner

All Fellows and registered Spouses/Guests are invited to attend. Join your CCA colleagues for cocktails and enjoy a dinner to remember. We will formally introduce and recognize the New Fellows from the class of 2022, and pass the gavel to the new CCA President Neal Eiseman. We will close the meeting in style, with a presentation tailored for the CCA. Award winning comedian Stevie Ray will entertain us with a comedy presentation that is clean, non-political and touches on some CCA-related content. Dress is cocktail attire. *Advance RSVPs required during registration.*

SPOUSE/GUEST PROGRAM & OPTIONAL ACTIVITIES

FRIDAY, OCTOBER 14 – 8:30 a.m. – 10:30 a.m.

Spouse/Guest Breakfast

FRIDAY, OCTOBER 14 – 10:00 a.m.

Meeting of All Spouses & Introduction of New Fellow Spouses

SATURDAY, OCTOBER 15

7:15 a.m. – 8:30 a.m. CCA Diversity Breakfast

10:15 a.m. – 11:15 a.m. 'Enhancing Mental Fitness & Acuity'

Registered spouses/guests are invited to attend the above CCA sessions with the Fellows.

Spouses/Guests may also register for these optional ticketed activities on Friday and Saturday.

FRIDAY, OCTOBER 14 – 6:00 a.m. – 9:15 a.m.

Sonoran Desert Hike (Optional Ticketed Event)

The Sonoran Desert ecosystem which surrounds the metro Phoenix/Scottsdale area is the backdrop to some of the most outstanding scenery in North America; this dramatic landscape is also home to one of the most diverse plant and animal communities on the continent. Cheryl Heley will lead a hike at the Brown's Ranch Trailhead in Scottsdale, Arizona. This will be a moderate hike (approximately 4 miles) with limited elevation gain. See granite boulders, enormous Saguaro cactus, valleys, mountains and the beauty of the high Sonoran desert. *(Please dress appropriately for the weather and activity-level and wear comfortable walking shoes.)*

Cost is \$20 per person and includes transportation to and from the hotel. Bus departs hotel at 6:00 a.m. and returns at 9:15 a.m. Please make your ticket purchase on the registration form.

FRIDAY, OCTOBER 14 – 3:00 p.m. – 4:00 p.m.

Native American Storyteller (Optional Ticketed Event)

Since time immemorial, Native People have been using storytelling as a tool to maintain traditions and a strong oral history. Many stories hold powerful teachings that help people cope with adversity and change. Tony Duncan (Apache, Arikara and Hidatsa) combines traditional and contemporary storytelling to share stories passed down from generation to generation and has performed for audiences worldwide through storytelling, music and dance.

No fee to attend but advanced RSVP is required. Please indicate your RSVP on the registration form.

SPECIAL THANKS TO OUR 2022 CONFERENCE SPONSORS:



GENERAL INFORMATION

Hotel: For the convenience of meeting registrants, a block of rooms has been reserved at our host hotel, The Westin Kierland Resort & Spa, 6902 E Greenway Pkwy, Scottsdale, AZ 85254. To make your reservation, please call 1-(888)-627-9076 and request the 'College of Commercial Arbitrators' group rate of \$285+tax per night single/double with a discounted resort fee of \$20+tax per night (normally \$35+tax per night,) or visit <https://tinyurl.com/CCA22Hotel>, enter your desired dates and click 'Check Availability'. **Reservations should be made as soon as possible, but in any event no later than September 19, 2022. After this date or when the room block is exhausted – whichever comes first – the hotel will fill reservation requests on a rate and space available basis only.**

Airport & Transportation: The Phoenix Sky Harbor International Airport (PHX) is ~30-40 minutes from the hotel. Transportation to the hotel via taxi is ~\$65 from PHX. Rental cars and executive cars are also available at these airports.

Parking: The Westin Kierland Resort offers valet parking for \$35.00 per night and onsite self-parking at \$20 per night.

Activities: For information on activities or attractions available in and around Scottsdale visit www.experiencescottsdale.com.

COVID Protocols: The CCA requires attendees at the 2022 Annual Meeting be fully vaccinated (or be subject to a qualified medical or religious exemption). The CCA also requests attendees take a Rapid Covid Test within 24 hours from the commencement of the program. Any Fellow testing positive should not attend. These requirements are subject to change at the discretion of the CCA. In the event that the state of Arizona or the hotel imposes more restrictive requirements, the CCA will follow those requirements.

MCLE Credit: This program has been approved for 9.75 hours MCLE credit (1.50 hours ethics) in the State of Texas. Applications have been filed and are pending in other states. Approved credit hours may vary by state. Full MCLE information will be available at registration.

ABOUT THE COLLEGE OF COMMERCIAL ARBITRATORS

Established in 2001, the College of Commercial Arbitrators is a national organization of commercial arbitrators providing a meaningful contribution to the profession, the public and the businesses and lawyers who depend on commercial arbitration as a primary means of dispute resolution.

The CCA promotes the highest standards of conduct, professionalism and ethical practice, develops “best practices,” and provides peer training and professional development.

The CCA provides interaction and communication in the profession, and offers an easy means to identify those individuals whose professional training and experience qualify them to undertake the most complex and difficult arbitration assignments.



2022 Officers

President: Mark J. Heley
President-Elect: Neal M. Eiseman
Vice-President: Barbara A. Reeves
Secretary/Treasurer: Dana Welch

Board of Directors

Joanne Barak (2022)
John M. Barkett (2022)
Gary L. Benton (2023)
Trey Bergman (2022)
John K. Boyce III (2022)
Steven A. Certilman (2024)
Stephen P. Gilbert (2023)
John R. Holsinger (Immediate Past President)
Alan Kanter (2022)
Laura A. Kaster (2024)
Paul B. Klaas (2024)
A.J. Krouse III (2023)
Mitchell L. Marinello (2022)
John (Jay) McCauley (2023)
Elliot E. Polebaum (2023)
Jose Antonio Rodriguez Marquez (2024)
Gerald G. Saltarelli (2024)
John A. Sherrill (2022)
David C. Singer (2024)
Gilda R. Turitz (2024)

22nd Annual Meeting Chair: Mark J. Heley, President

Program Co-Chairs: Maureen Beyers & L. Tyrone Holt
with: Gail Andler, Paul J. Dubow, David C. Singer & Allison J. Snyder

CCA Staff Liaisons: Donna J. Passons (Executive Director),
Bill Seward (Assistant Director)

Scottsdale, Arizona

Scottsdale, Arizona is located in the beautiful Sonoran Desert at the foot of the scenic McDowell Mountains. Scottsdale is annually rated among the nation's most desirable communities to live in, visit and do business in. You will discover a vitalizing oasis at The Westin Kierland Resort & Spa, located near versatile dining and shopping at Kierland Commons. Nestled in the heart of North Scottsdale's acclaimed 730-acre masterplanned Kierland community, the resort sets an unprecedented standard for offering a complementary collection of world-class amenities at your fingertips - enjoy premier accommodations, dining, golf and spa paired with highly sought-after shopping, eateries and activities located just steps from the resort. This venue combined with top-notch educational programming and diverse networking opportunities ensures that the CCA 2022 Annual Meeting will truly be an oasis in the desert.

College of Commercial Arbitrators 22nd Annual Meeting

October 13-15, 2022 ♦ Scottsdale, AZ

MEETING REGISTRATION

Please submit your meeting registration and payment by September 16, 2022. Please see below for the cancellation policy. Hotel reservation information can be found in the brochure under "General Information."

Register online at www.CCArbitrators.org or by sending the completed registration form & payment to:

CCA 22nd Annual Meeting
P.O. Box 4646
Austin, TX 78765

Phone: (512) 372-8350
Fax: (512) 451-2911
Email: info@CCArbitrators.org

☐ **Fellows Regular Registration** (received by September 16, 2022)\$900.00

☐ **Fellows Late Registration** (received after September 16, 2022 and by October 7, 2022)\$950.00

☐ **Fellows Door Registration** (received after October 7, 2022)\$995.00

☐ **Conference Materials:** Materials on USB drive are included with your conference registration.

You may purchase the printed binder of conference materials for an additional \$50.00.....\$ _____

☐ **Spouse/Guest Registration*: Print Name:** _____ \$425.00

(*Includes Thursday Reception, Friday Reception & Dinner, Saturday Reception & Dinner, and Friday and Saturday Breakfasts.)

➤ *RSVPs and Optional Events must be reserved in advance and may be subject to group minimums and/or maximums.*

☐ I affirm that I (and my registered spouse/guest) will comply with the CCA's Covid Protocols.

Select One FRIDAY Breakout: ☐ #1 ☐ #2 ☐ #3

---RSVPs---

☐ **THU: CCA Board Meeting:** Advance RSVP Required

☐ **Fellow RSVP for Friday Night Dinner**

☐ **Spouse/Guest RSVP for Friday Night Dinner**

☐ **Fellow RSVP for Saturday Night Dinner**

☐ **Spouse/Guest RSVP for Saturday Night Dinner**

Optional Events

☐ **FRI: Sonoran Desert Hike** \$20 x _____ = \$ _____

☐ **FRI: RSVP for Native American Storyteller** (No Charge)

☐ **SAT: Pre-Purchase Box Lunch** \$30 x _____ = \$ _____

☐ **SAT: CCA Golf Tournament** \$175 x _____ = \$ _____

☐ **SAT: Musical Inst. Museum** \$40 x _____ = \$ _____

☐ **SAT: Scotch Tasting Reception** \$75 x _____ = \$ _____

I cannot attend the annual meeting. I would like to purchase the following:

☐ Written Meeting Materials. Select one: ☐ Binder ☐ USB Drive.....\$ 50.00

Total Enclosed.....\$ _____

Name: _____

Company/Firm: _____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Phone: _____ Fax: _____ E-mail: _____

Please List Any Special Needs/Dietary Requests: _____

PAYMENT INFORMATION: Please make your check payable to *College of Commercial Arbitrators*

Please charge my: ☐ Visa ☐ MasterCard ☐ American Express

Credit Card # _____ Exp. Date _____

Signature _____ Security Code _____

Name on Card _____

Billing Address (Street+C/S/Z) _____

Refunds less a \$50 processing fee will be granted to registrants who cancel on or before 30 days prior to the first day of the meeting. If notice is received after that time and before 7 days prior to the first day of the meeting, refunds will be granted less a \$150 processing fee. No refunds will be granted thereafter.