College of Commercial Arbitrators

APPLICATION

in support of

Nomination of Prospective Fellow

The College of Commercial Arbitrators ("CCA" or "College") was established in 2001 as a collegial environment in which highly seasoned commercial arbitrators could learn from their peers, share and promulgate best practices, and elevate standards of ethics and conduct in the profession.

The CCA Bylaws require that nominees must, *inter alia*, (a) "have substantial experience, and have demonstrated the highest standards of integrity, professionalism and competence, as an arbitrator in the field of commercial arbitration" in cases for which a final award has been issued, and (b) "have the professional training, judgment and years of experience to undertake the most complex and difficult commercial arbitration assignments."

On their face, the standards require demonstration of excellence and substantial experience as an arbitrator in complex commercial cases. This application is intended to elicit such information.

Please see www.CCArbitrators.org for more information about the College.

To constitute a complete nomination packet, this form must be completed and submitted to the CCA Fellow serving as your Nominator along with (1) your letter of interest in the College, (2) a copy of your current CV, and (3) at least two seconding letters from current Fellows.

The deadline for your Nominator to submit the complete nomination package to the CCA Membership Committee is December 15 at 5:00 pm ET. If the 15th falls on a weekend, the deadline is the next business day after the 15th.

* * *

PERSONAL INFORMATION

Name	
Firm/Employer	
Business Address	
Telephone Number	
Email Address	
Website Address	

NOMINATOR AND SECONDER INFORMATION

Name of Nominator	
Name of Seconder	
Name of Seconder	

LIST OTHER CURRENT CCA FELLOWS WITH WHOM YOU HAVE SATOR WHO HAVE APPEARED BEFORE YOU

Name	
Name	
Name	
Name	
Name	
Name	

LIST UP TO SIX (6) ADDITIONAL PERSONS WHO HAVE APPEARED BEFORE OR SAT WITH YOU IN COMMERCIAL ARBITRATIONS

Name	Email Address	Telephone Number

EXPERIENCE AS A COMMERCIAL ARBITRATOR

1. Number of years you have served primarily as a commercial arbitrator: _____
2. Approximate number of cases in which you have served as a commercial arbitrator: ____
3. Number of cases in which you served as a commercial arbitrator within the past five (5) years:

   _____

4. Of the cases referenced in #3, *supra*,
   a. Number resulting in entry of a reasoned final award: _____
   b. Number in which you solely drafted a reasoned final award: _____
   c. Number in which you had primary but not sole drafting responsibility for the final award: _____
   d. Number of cases in which you served as panel chair or president: _____
   e. Number of cases in which you served as a sole arbitrator: _____
   f. Number of cases in which you served as a wing/co-arbitrator: _____

5. Identify with specificity the types of commercial cases in which you have served as an arbitrator, (b) the complexity of issues raised in those cases, and (c) the scope of monetary and other relief sought. If you specialize in a particular field, describe your specialization and representative cases.

   [For your ease of presentation, please attach a separate sheet responsive to Question #5.]

6. List the names of arbitration service providers (*e.g.*, AAA/ICDR, JAMS, CPR, ICC, etc.) under whose rules you have conducted commercial arbitrations as an arbitrator and the number of cases thereunder:

Provider	Number of Cases
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

7. If you have arbitrated on an *ad hoc* basis, please list the number of cases and a description of the types of cases:

   Number: _____

   Description: _____

   _____

   _____

   _____

OTHER EXPERIENCE RELATED TO COMMERCIAL ARBITRATION

8. What percentage of your practice is currently devoted to the following activities:

   Sitting as arbitrator in commercial cases: _____%

   Sitting as arbitrator in other than commercial cases: _____%

   Serving as a mediator: ____%

Practicing law: _____%

Teaching arbitration-related courses: ____%

Other (describe below): _____%

_____

_____

_____

_____

_____

9. If you have served as lead advocate or lead in-house counsel in arbitration proceedings, state the number of such cases and describe the nature and complexity of the cases, any experience drafting proposed awards, and how that experience impacted your performance and approach as a commercial arbitrator. Feel free to answer in an attachment rather than below.

   Number of cases: _____
   Number that resulting in a final award: _____

   Description: _____

   _____

   _____

   _____

   _____

   _____

   _____

   _____

10. If you have served as a judge, describe (a) to what extent and in what manner your work on the bench involved arbitration-related issues, (b) what arbitration-related issues most frequently arose during your judicial service, and (c) any opinions that you authored that involved arbitration-related issues. Feel free to answer in an attachment rather than below.

    _____

    _____

    _____

    _____

11. If you serve/served as an academic, identify (a) arbitration courses you have taught, (b) the names of the schools at which you taught those courses, (c) the dates those courses were taught, and (d) your research and publications that evidence in-depth understanding of commercial arbitration practice. Feel free to answer in an attachment rather than below.

12. Please list any books, treatises, or significant articles that you have authored or co-authored on commercial arbitration topics. Please do not list marketing pieces or short news/updates pieces.

13. List lectures or significant featured presentations which you have delivered on arbitration topics. Do not list participation on panels, Q&A sessions, or short updates.

14. If you have been involved in legislative efforts or the development of policies, procedures, and/or rules relating to commercial arbitration, describe those efforts and why you believe they are relevant to your performance as a commercial arbitrator.

15. Please list your Chambers, Lexology, and/or other public rankings as an arbitrator, as well as any other significant honors or awards you have received for performance quality as an arbitrator, arbitration counsel, or judge.

DIVERSITY & INCLUSIVENESS

16. Describe your efforts to increase or support diversity and inclusiveness in arbitration, law practice, the judiciary, academia, and/or other related fields:

_____

_____

_____

FURTHER BACKGROUND INFORMATION

17. **Education**

	School	Degree	Grad. Year
Undergraduate:	_____	_____	_____
Law School:	_____	_____	_____
Other:	_____		

18. **Bar Admissions and other Professional Licensing**

State and Federal Bars to which you are admitted	Year Admitted
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Other Professional Licenses Held	Years
_____	_____
_____	_____
_____	_____
_____	_____

19. **Memberships in Arbitration-Related Professional Organizations**.

Please list below arbitration-related professional organizations in which you are a member and please note any officer positions held therein and dates of service.

_____

_____

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_____

MISCELLANEOUS

20. Have you ever been disciplined or censured by any court or professional licensing organization since you became an attorney or licensed professional?

____ Yes ____ No

If yes, explain: _____

_____

_____

21. Have you ever been the subject of criminal proceedings since you became an attorney or licensed professional?

____ Yes ____ No

If yes, explain: _____

_____

_____

22. Have you previously been nominated for membership in the CCA?

____ Yes ____ No

If yes, note when the prior nomination was submitted and the names of the Fellows who were your nominator and seconders:

_____

_____

_____

_____

23. Is there any other information that you would like the CCA Membership Committee to know with respect to your application? If so, explain below:

_____

_____

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_____

COMMITMENTS

24. If you are elected a CCA Fellow, do you accept the requirement that you attend annual meetings to remain in good standing?

___ Yes ____ No

25. If you are elected a CCA Fellow, what contribution will you make to the mission of the CCA, including engagement in committees that you believe best suit your background and skills?

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

As the prospective CCA Fellow identified above, I affirm and verify that I have read and understand the preceding questions and that the answers are true and complete to the best of my knowledge, information, and belief. I understand that all information submitted is subject to independent verification.

I further understand that (a) my submission of this information does not create any obligation on the part of the CCA to admit me as a Fellow, and (b) any invitation to join the CCA will be contingent upon my attendance at the first CCA Annual Meeting after such invitation is made and payment of my first year of CCA's annual membership dues.

Name: _____

Date: _____ Signature: _____

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